

## **Volunteering opportunity in a University Studies and Student Life Office- focus on International activities / UBO / Brest/ France**

**UBO:** The [Université de Bretagne Occidentale](https://www.univ-brest.fr/) is a public institution founded in 1971. UBO is a medium-sized university (around 23,000 students) offering a wide range of programs in all fields. UBO is in Brittany, on the north-western coast of France. It is a multicampus university, with the main site in Brest (where the activities will mainly take place)

**La DEVE:** The Department of Studies and Student Life (DEVE) is a central service of the University of Brest, located at the heart of the Brest campus. This department has several missions, including the welcoming of international students. More than 500 students representing more than 100 nationalities are welcomed each year at the DEVE. In addition to the physical reception, during which several administrative formalities are explained, the DEVE organises various operations that allow students to better integrate into the campus and, more globally, into the Finistère region

**Starting/ending dates:** mid-october 2021 / june 2022 (exact dates to be precised during the interview)

**Indicative working hours:** Monday/Friday, 9am 5pm. The working hours won't exceed 35h, including language lessons and collective projects. Occasional work on evenings, depending on the events.

### **Main interactions:**

- Work interactions with i) the DEVE team, and especially with the staff dealing with international students. ii) the SEA-EU Office, according to specific projects and events linked with interculturality
- Interactions with the international students community.
- The volunteer will also be encouraged to propose a personal project with the other European volunteer hosted at UBO (Sports Service) and will participate in a collective project about Europe together with the other European volunteers hosted in Brest.

### **Main activities:**

- Communication on international issues: creation of materials, photos, videos, creation of content for social networks, etc.
- International and European identity events (ie: participation in the animation of the international community: involvement in Erasmus Days, organisation of a cooking event to promote student cultures, involvement in the January welcome events, involvement in SEA-EU events...)
- Contribute to the animation of the international community of the campus
- Contribute to SEA-EU dynamic on the campus, ie. Raise awareness on European Opportunities and European Identity

### **Training opportunities:**

The volunteer will have free access to the sports offer by the university sports service ( + 50 different activities)

**Profile of the volunteer:**

Person with a creative mind, interested in photography, video, graphic design, etc.

Person at ease with social networks

Person willing to learn about project coordination, event management

Person who is socially at ease, at ease in a group

Knowledge of English is essential, some French would be a real plus since a part of the team doesn't speak english

**Hosting conditions:**

Travel costs, insurance and local transportation covered

Housing in a student's residence covered

Monthly allowance of +/- 400€ (according European Solidarity Corps rates)

French lessons included (4 hours a week)

Applications before the 25/05 [here](#)