



Kick-Off Meeting

CÁDIZ 7-10 FEBRUARY 2023

Welcome to the University of Cadiz, welcome to the beginning of a shared journey into the future of higher education on board SEA-EU FOR ALL. During this unique Kick-Off meeting in the format of a consortium week, we hope that you will feel comfortable, that you will have a fruitful experience during the week, and that together we will achieve great results.

TUESDAY 7 - FEB

09:30 - Technical Working Group meeting (A)
10:00 - reSEArch-EU TWG meeting (B)
13:00 - Lunch (Patio)
20:00 - Informal TWG Dinner

WEDNESDAY 8 - FEB

09:00 - Executive Committee meeting (A)
13:00 - Networking Lunch (Patio)
14:30 - reSEArch-EU Extended EC meeting (A)
14:30 - Students Council meeting (B)
18:00 - Social Event and Dinner

THURSDAY 9 - FEB

09:00 - Governing Board meeting (A)
13:00 - Rectors Solemn Ceremony (C)
14:30 - Authorities Networking Lunch
17:00 - City Tour
18:30 - City Hall Reception

FRIDAY 10 - FEB

09:00 - Cities Council meeting (A)
10:00 - Quality and Ethics Committee meeting (B)
11:30 - Ports Council meeting (A)
14:00 - Lunch

Locations: (A) Faculty of Medicine meeting room (B) Hospital Real meeting room (C) Salón de Grados

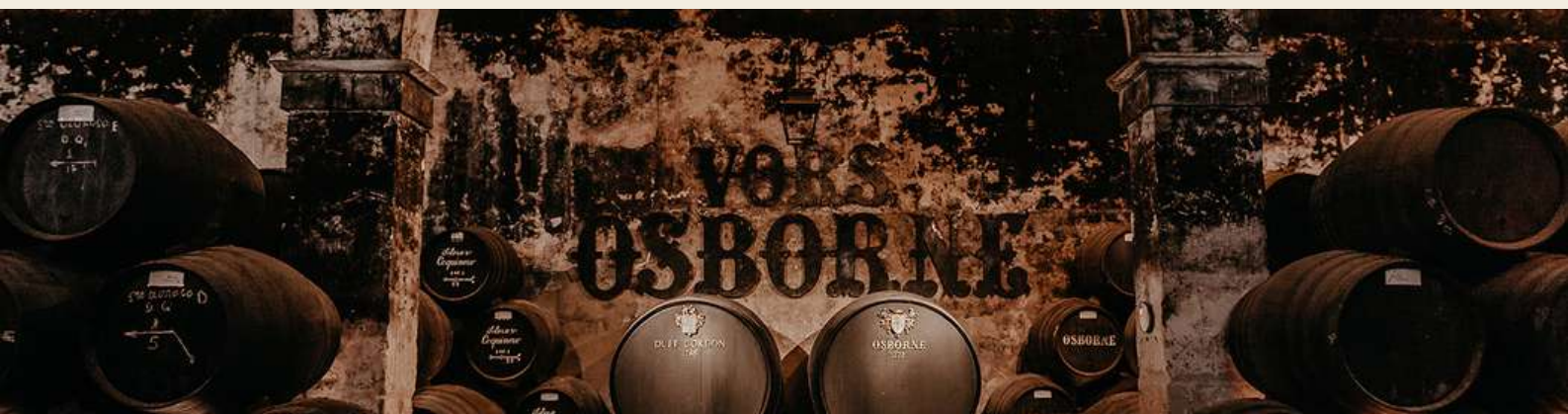


7 FEB 2023 - PROGRAMME TECHNICAL WORKING GROUP

- 09:00 - **TWG and reSEArch-EU TWG Sign in** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)
Meeting Point: Main entrance of the Faculty of Medicine.
- 09:20 - **Welcome from Fidel Echevarría, SEA-EU General Coordinator**
- 09:30 - **Technical Working Group meeting** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)
([Link to full AGENDA](#))
Online attendance: <https://zoom.us/j/88507599011>
- 10:00 - **reSEArch-EU TWG meeting** (Edificio Hospital Real, Meeting Room 1st floor)
Online attendance: <https://zoom.us/j/93450610180>
- 13:00 - **Lunch**
- 20:00 - **Informal TWG Dinner** (Restaurant La Isleta de la Viña, c/corralón de los carros 54)
Meeting Point: [link to maps](#)

8 FEB 2023 - PROGRAMME EXECUTIVE C. / STUDENTS / SOCIAL EVENT

- 08:45 - **Executive Committee Sign in** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)
- 09:00 - **Executive Committee meeting**
([Link to full AGENDA](#))
Online attendance: <https://zoom.us/j/85109141797>
- 13:00 - **Networking Lunch**
- 14:15 - **Extended Executive Committee reSEArch-EU sign in** (Faculty of Medicine Meeting Room)
- 14:30 - **Extended Executive Committee reSEArch-EU meeting**
Online Attendance: <https://zoom.us/j/96356071106>
- 14:30 - **Student Council meeting** (Edificio Hospital Real, Meeting Room 1st floor)
([Link to full AGENDA](#))
Online Attendance: <https://zoom.us/j/98975098324>
- 17:00 - **Departure to El Puerto de Santa María**
Meeting Point: Plaza de Sevilla.
- 18:00 - **Social Event and Dinner: Bodegas OSBORNE, El Puerto de Santa María**
- Guided visit and explanation of the winery.
 - Short conference on UCA Wine Studies and Research by Miguel Palma.
 - Wine Tasting and Dinner at the Winery Restaurant "Toro Tapas".
 - Performance "Flamenco as a path to freedom" by Natalia Palomo.



9 FEB 2023 - PROGRAMME GOVERNING BOARD

08:45 - **GB Sign in** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)

09:00 - **Governing Board meeting** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)

([Link to full AGENDA](#))

Online attendance: <https://zoom.us/j/98276604300>

13:00 - **SEA-EU Rectors Solemn Ceremony** (Faculty of Medicine *Salón de Grados*. With academic attire)

14:30 - **Authorities Networking Lunch**

17:00 - **City Tour**

18:30 - **City Hall Reception**

10 FEB 2023 - PROGRAMME CITIES /PORTS /QUALITY AND ETHICS

08:45 - **Cities Council Sign in** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)

09:00 - **Cities Council meeting**

([Link to full AGENDA](#))

Online attendance:

<https://us02web.zoom.us/j/85135933021?pwd=dUxmQTh3b2VqZElaN0oyazVzeUFPUT09>

09:45 - **Quality and Ethics Committee Sign In** (Edificio Hospital Real, Meeting Room 5th floor)

10:00 - **Quality and Ethics Committee Meeting**

([Link to full AGENDA](#))

Online attendance: <https://zoom.us/j/99139508910>

11:15 - **Ports Council Sign In** (Faculty of Medicine Meeting Room. Plaza del Falla, Cádiz)

11:30 - **Ports Council Meeting**

([Link to full AGENDA](#))

Online attendance:

<https://us02web.zoom.us/j/85135933021?pwd=dUxmQTh3b2VqZElaN0oyazVzeUFPUT09>

14:00 - **Informal Lunch**





Locations

- University of Cadiz Rectorate - Plaza del Falla
- Train station
- Wednesday's SOCIAL EVENT Meeting Point
- TWG Informal Lunch (Feb 7th)

This is Cadiz city Center. All distances are short and can be easily covered on foot. For example, from the Rectorate to the Parador Restaurant it is a 3 minute walk, from the Rectorate to the train station it is about 15 minutes.

During your free time we recommend:

- Parque Genovés
- La Caleta
- El Campo del Sur
- Catedral
- Puertas de Tierra
- El Pópulo

TRANSPORTATION

The train station is in Plaza Sevilla, and from there, you have trains to Jerez and Sevilla every hour. You can walk everywhere in Cadiz City Center, but if you would like to go further and visit the new part of the city you can take **BUS 1** from "Plaza España". In case you need a taxi, you can call **+34 956212121** and tell them your location. There are no UBER or similar services in Cadiz. **It is still mandatory to wear facemasks on public transportation.**

COVID INFO

It is still mandatory to wear facemasks in pharmacies, and medical facilities.

EMERGENCY

For any kind of emergency (medical, security...) please call **112** and they will send either police, ambulance, or any other resources.

WEATHER

We are likely to have around 10°C / 20°C.

WIFI ACCESS (while you are in the Faculty of Medicine)

Select **ucAirPublica** with this password: **caminantenohaycamino**
It will ask for user: **uCAKMSEAEU** and password: **mfU1oYA8**



Check in

Please make sure that you register your participation in meetings, events, lunches, and dinners. [You can do it HERE.](#)

Please fill in both sheets (arrivals and attendance)

 localmanager.seaeu@uca.es

 Rectorado de la Universidad de Cádiz - Hospital Real - Plaza del Falla 8

 +34 686261609



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OSBORNE
1772

Meeting of the Technical Working Group

Target: Technical Working Group

Modality: Hybrid meeting (Kick-off meeting)

Date: 7th February 2023

Place: Faculty of Medicine Meeting Room

Hour: Expected Start time: 09.30 h; Expected end times: 13.00 h

MEETING AGENDA

Order	Hour	
	09.00	Registrations (Faculty of Medicine lateral hall: see map here)
	09.20	Welcome from Fidel Echevarría
1	09.30	Round of presentations
2	09.45	Governing structure: Role of the TWG & meeting periodicity
3	10.15	Timeline of the Project (deliverables and milestones)
4	10.30	Summary of the call: Lump sum model
	11.00	Coffee-Break
5	11.30	Monitoring platform
6	12.00	Internal communication (templates, slack)
7	12.15	Table of content: Project Handbook and Consortium Agreement
8	12.45	Motions & Queries
	13.00	End of the session

Link to the meeting:

<https://us02web.zoom.us/j/88507599011>

Meeting of Executive Committee

Target:	SEA-EU EXTRAORDINARY EXECUTIVE COMMITTEE (KOM)
Modality:	Hybrid Meeting.
Date:	February 8 th , 2023.
Time (CET):	Expected Start time: 9.00 h; Expected end time: 13.00 h.
Place:	Faculty of Medicine Meeting Room.
Hosting Institution:	University of Cadiz (UCA)

MEETING AGENDA

Order	Hour	Agenda Item
	08:45	Event registration at Faculty of Medicine. (see map)
1.	09:00	Opening words by Prof. Piniella, Rector of the University of Cadiz and Prof. Piotr Stepnowski, SEA-EU Rector-Coordinator (1 st semester).
2.	09:10	Brief Coordination Report [UCA].
3.	09:30	An overview of SEA-EU second phase [UCA].
	09:50	Coffee Break.
4.	10:20	WP1 review (including financial and partnership aspects) [UCA-UAlg].
5.	10:50	WP2 review [UBO-NORD].
6.	11:15	WP3 review [CAU-NORD].
7.	11:40	WP4 review [UNIST-UG].
8.	12:05	WP5 review [UAlg-UPN].
9.	12:30	WP6 review [UM-UCA].
10.	12:55	Motions and queries.
11.	13:00	Next Ordinary EC meeting.
	13:05	Networking Lunch with UCA community.

Virtual Meeting room: <https://zoom.us/j/85109141797>

Meeting of Governing Board

Target:	SEA-EU EXTRAORDINARY GOVERNING BOARD (KOM)
Modality:	Hybrid Meeting
Date:	February 9 th , 2023.
Place:	Faculty of Medicine Meeting Room.
Time (CET):	Expected Start time: 9:00 h; Expected end time: 12:00 h
Hosting institution:	University of Cadiz (UCA)

MEETING AGENDA

Order	Hour	Agenda Item
	08:45	Event registration at Faculty of Medicine.(See map)
1.	09:00	Welcome video: the University of Cadiz.
2.	09:05	Opening remarks by Prof. Piniella, Rector of the University of Cadiz and Prof. Piotr Stepnowski, SEA-EU Rector-Coordinator (1st semester).
3.	09:20	Brief Coordination Report [UCA].
4.	09:30	An overview of SEA-EU second phase: Workplan [UCA].
	10:00	Coffee Break.
5.	10:30	SEA-EU 2.0 Governance roadmap and related issues [UCA].
6.	11:00	Legal status as 2026 goal for SEA-EU [UCA].
7.	11:20	SEA-EU Students Council: general overview and roadmap.
8.	11:30	Roadmap of two SEA-EU 2.0 Observatories: OMHR y OSBE [UCA and UNIST].
9.	11:55	Motions and queries.
10.	12:00	Next Ordinary GB meeting at Gdansk (June, 29 th).

Virtual Meeting room: <https://zoom.us/j/98276604300>

Meeting of the STUDENT COUNCIL

Target: Student Council

Modality: Hybrid meeting (Kick-off meeting)

Date: 8th February 2023

Place: Hospital Real Meeting Room.

Hour: Expected Start time: 14:00 h; Expected end times: 15:30 h

MEETING AGENDA

Order	Hour	Item
	14.20	Registrations. Faculty of Medicine. (See map)
1.	14:30	Round of presentations
2.	14:45	What is the SEA-EU
3.	15:00	Short discussion on what will be the future tasks of the SC and contributions of the SC to the SEA-EU 2.0
4.	15.15	Brainstorming on tasks
5.	15.45	Motions and Queries
6.	15:55	Next meeting

Link to the meeting: <https://zoom.us/j/98975098324>

Meeting of the Quality and Ethics Subcommittee

Committee/sub-committee/working group: The Quality and Ethics Subcommittee

Meeting format: in-personal/virtual/mixed: physical meeting

Name of the meeting: KOM of the Quality and Ethics Subcommittee members in SEA-EU 2.0.

Place: Hospital Real 5th floor Meeting Room.

Date: Friday, February 10th, 2023

Hour (CET): 10:00-13:00

AGENDA

Order	Item
	Registration. Hospital Real (Rectorate) 5 th Floor. Meeting point: Hospital Real – Rectorate Main door. (Plaza del Falla)
1.	Introduction to the role of the Quality and Ethics Subcommittee in the SEA-EU project
2.	Overview of the achievements of the Quality and Ethics Subcommittee in the 1.0 phase and suggestions for the 2.0
3.	Plan for activities of the Quality and Ethics Subcommittee tasks in the SEA-EU 2.0.
4.	Development of the time schedule for the future activities
5.	Any other business

Online Attendance: <https://zoom.us/j/99139508910>

Meeting of SEA-EU Cities Council

Target:	SEA-EU CITIES COUNCIL MEETING (KOM)
Modality:	Hybrid Meeting
Date:	February 10 th , 2023.
Time (CET):	Expected Start time: 9:00 h; Expected end time: 11:15 h
Hosting institution:	University of Cadiz (UCA). Dean's Meeting Room of Faculty of Medicine.

MEETING AGENDA

Order	Timing	Agenda Item
	08:45	Event registration at Faculty of Medicine. (See map)
1.	09:00	Welcome video: the University of Cadiz.
2.	09:05	Opening remarks by Prof. Piniella, Rector of the University of Cadiz.
3.	09:10	An overview of SEA-EU second phase and the role and functioning of Cities Council [UCA]
4.	09:25	Presentation of the SEA-EU Cities with brief remarks (5') of capacities and opportunities [ALL CITIES].
5.	10:30	Other possible lines of action with the SEA-EU alliance [DEBATE]
6.	10:55	Nomination of Representative for the Governing Board.
7.	11:00	Motions and queries.
8.	11:10	Next Ordinary meeting.
	11:15	Networking coffee with members of Ports Council.
	14:00	Networking lunch with members of Ports Council.

Virtual Meeting room:

<https://us02web.zoom.us/j/85135933021?pwd=dUxmQTh3b2VqZElaN0oyazVzeUFPUT09>

Meeting of SEA-EU Ports Council

Target:	SEA-EU PORTS COUNCIL MEETING (KOM)
Modality:	Hybrid Meeting
Date:	February 10 th , 2023.
Time (CET):	Expected Start time: 11:15 h; Expected end time: 14:00 h
Hosting institution:	University of Cadiz (UCA). Dean's Meeting Room of Faculty of Medicine.

MEETING AGENDA

Order	Hour	Agenda Item
	11:00	Event registration at Faculty of Medicine. (See map)
	11:15	Networking coffee with members of Cities Council.
1.	11:30	Welcome video: the University of Cadiz.
2.	11:35	Opening remarks by Prof. Piniella, Rector of the University of Cadiz.
3.	11:40	An overview of SEA-EU second phase and the role and functioning of Ports Council [UCA].
4.	12:00	Presentation of the SEA-EU Ports with brief remarks (5') of capacities and opportunities [ALL PORTS].
5.	13:10	Other possible lines of action with the SEA-EU alliance [DEBATE].
6.	13:45	Nomination of Representative for the Governing Board.
7.	13:50	Motions and queries.
8.	13:55	Next Ordinary meeting.
	14:00	Networking lunch with members of Cities Council.

Virtual Meeting room:

<https://us02web.zoom.us/j/85135933021?pwd=dUxmQTh3b2VqZElaN0oyazVzeUFPUT09>

Version number (date)

23-January

Identification

Body	Extended Executive Committee of the SEA-EU Alliance
Place	Faculty of Medicine Meeting Room
Date	Wednesday 8 February 2022
Time	14:30 – 16:00 (CET)

Agenda

14:30 – 14:45	Welcome to participants; introduction to the (updated) Extended Executive Committee in SEA-EU 2.0
14:45 – 14:50	Approval of the minutes from the previous meeting
14:50 – 15:10	Presentation of the Coordination Report (Dec 2022 – Feb 2023)
15:10 – 15:20	Presentation of the Annual Technical Report (2022)
15:20 – 15:40	Follow-up: application for new project calls (ERA Talent, EIT, WIDERA)
15:40 – 15:50	Presentation and consortium-level approval of the Framework Policy for Open Research Data Management
15:50 – 15:55	Any other business
15:55 – 16:00	Adjournment

Link to the video meeting room: <https://zoom.us/j/96356071106>

Version number (date)

23 January

Identification

Body	reSEArch-EU Technical Working Group
Place	Hospital Real Meeting Room
Date	Tuesday 7 February 2022
Time	10:00 – 13:00 (CET)

Agenda

10:00 – 10:15	Welcome and approval of the minutes from the last meeting
10:15 – 11:00	Pending project activities in 2023
11:00 – 11:30	Coffee break
11:30 – 12:00	Review and comments: full list of project activities in 2023
12:00 – 12:30	Presentation: follow-up on new project proposals
12:30 – 12:50	Any other business
12:50 – 13:00	Adjournment

Link to the video meeting room: <https://zoom.us/j/93450610180>