

Staff Week

General information

Hosting Institution:	UG
Staff Week Title	International students recruitment with a special focus on non-EU citizens
Abstract:	<p>Staff week aim it to share experiences and good practices in international students recruitment with a special focus on non-EU citizens.</p> <p>It will cover topics such as recruitment requirements (e.g. documents, language skills, application procedures) – university and national perspective, biggest challenges of non-EU candidates recruitment including visas and cooperation with embassies, support offered to international students from university's (e.g. accommodation, scholarships, orientation days etc.) and local government perspective.</p>
Application details and deadline	<p>29.03.2026 (acceptance decision will be shared March 31st)</p> <p>If you are interested in joining this staff week, please check with your university's SEA-EU or Erasmus+ Office whether you are eligible for funding under the programme for this mobility. If applicable, complete and submit the required application form: Registration Form</p>
Dates of the staff week	28-30.04.2026
Number of participants	<p>The minimum number of participants is 6, maximum is 25</p> <p>Each SEA-EU university can propose up to 3 participants</p>
Mobility costs	Participation is free of charge. Travel expenses and accommodation can be covered through the ERASMUS+ Staff Mobility.
Contact	<p>Cooperation and International Relations Office</p> <p>Dominika Brulińska dominika.brulinska@ug.edu.pl, phone: +48 58 523 33 16</p>

Contents

Target group / Expected profile of participants	Administrative or Academic Staff responsible for recruitment of international students for full-time bachelor and master studies.
Requirements	English B1– ability to understand and participate in a workshop delivered fully in English. Each University will be asked to prepare 1 presentation.

<p>Agenda</p>	<p>DAY 1</p> <ul style="list-style-type: none"> • registration of participants & welcome coffee • opening session - program presentation • participants' presentations- sharing best practices in international students recruitment • lunch • group work – comparison of international students recruitment methods and strategies part. 1 <p>DAY 2</p> <ul style="list-style-type: none"> • group work – comparison of international students recruitment methods and strategies part. 2 • summary and conclusions • support offered to international students - brainstorming and group work • campus tour <p>DAY 3</p> <ul style="list-style-type: none"> • local authorities perspective on international students in the region – support services provided in the city • discussion panel • farewell lunch
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Practical information

Accommodation		<p>Hotels located in a walkable distance from the staff week venue:</p> <ul style="list-style-type: none"> • Hampton By Hilton Gdansk Oliwa, street Aleja Grunwaldzka 507, Gdańsk • Hotel Oliwski, street Piastowska 1, Gdańsk
Address of the course	University of Gdańsk	<p>Welcome Centre of the University of Gdańsk; street Wita Stwosza 53, Gdańsk</p>