Call for student-led projects: FAQ page

1. Who can apply to the call?
Students of Bachelor and Master Programmes as well as PhD students enrolled at the SEA-EU partner universities of Cádiz, Kiel, Naples Parthenope, Malta, Brest, Gdańsk, Algarve or NORD may apply as project leaders and receive funding. Please note students from Split may take part as a partner but cannot receive funding.

2. Which is the difference between a project leader and the other team members?
The project leader is a student who receives the funding. Project partners contribute to the content and organisation of the project, but do not receive any funding.

3. How can I find out more about the call and get in touch with other students?
If you have an idea but are not sure whether you can submit it to the call, you can **join our webinar on the following dates:**
21.11.2025 at 15.00 (CET),
03.12.2025 at 15.00 (CET) or
12.01.2026 at 15.00 (CET).

No registration required. Use this link to enter: https://uni-kiel.zoom-x.de/j/7993763438?pwd=TVNsMDl1MnVEVm1pWng5dE5uZjNidz09

All questions are welcome, whether they are thematically related, or you have questions about the application or the financial process.
During the webinar you will have the opportunity to get to know other students and discuss your idea with them.
All students are welcome, whether they want to apply as a project leader or as a team member.

Another possibility is to fill in our matching form you can find following this link:
With this form, you'll be able to briefly expose your project idea. Once answered, you'll get a link (save it somewhere!) giving you access to a table including all students' answers and contact details.

4. Why do I have to cooperate with students from another university?

With this call for student-led projects, the SEA-EU Alliance aims to empower students to implement their own ideas and have an impact on European higher education and our joint European campus. Learning to work in a diverse international team from scratch can help you improve your intercultural communication skills and the way you collaborate with others via digital tools and agile methods, paving the way for your future career.

5. Which documents belong to a complete application?
Please submit the following documents:
- a complete and coherent application form
- a financial plan
- a project plan
- a letter of support signed by a lecturer who supports the project at your faculty/university

All documents can be downloaded from the SEA-EU [homepage](#).

6. What does a clear concept include?
A clear and coherent concept should include outline ideas relating to the following key questions:
- → How does your project relate to one or more of the call themes?
- → Perceived problem/challenge with the status quo and the proposed solution: What will this project solve? How will the project improve the current situation?
- → Who will be involved in the project? Who will be responsible for which task?
- → What effect do you anticipate on those involved (students, practice partners, your university, SEA-EU in general)?
- → How can your idea/ solution be transferred to other topics or disciplines/ be an example of good practice for other students?

7. What kind of material/ equipment can I apply for?
Only material resources that are not part of the basic equipment of university staff can be requested. This includes, for example, PCs, laptops, tablets, printers, desk equipment and printer paper. The need for the purchase must be clearly stated in the application. You should indicate that the materials/equipment are essential for the implementation of the project and will be used exclusively for the project.

Please note that local rules for procurement/expenditure/travels must be kept.
For all information on this topic, please contact the SEA-EU Project office at your university.

8. How are travel expenses calculated?
Travel expenses are calculated according to the standard procedure at your local university. For all information on this topic, please contact the SEA-EU Project office at your university.

9. Do I need to calculate the exact amount of fees and travel expenses in the application?
No, an estimate is sufficient for the application. The exact invoice amounts will be paid, and travel expenses reimbursed after the submitted services have been carried out. However, please make sure that you request sufficient funds, as the funding amount cannot be increased afterwards. Please do not apply for unrealistically high amounts, as these will be reduced if funding is approved.

10. Does a project have to run from March to November?
No, a project can start after March and/or end before November, and in principle it can be shorter than this if, for example, you plan to invite a guest lecturer for a webinar, or organise a small conference or summer school, and you need less time to develop and implement your idea.

11. How will I know if the project has been approved?
You will receive a response (acceptance or rejection) within the 02.03.2026. Please make sure that your email/phone number is correct in the application form.

12. How do I get the grant money for my project?
You will receive an approval letter.

13. Can the approved funds be allocated to positions independently?
No. Funds must be spent on the items for which they were requested and approved. Positions are not fungible.

14. Are there any formal requirements for the project report?
You can write a report, give an interview, record a video or podcast. You can also include images and PDF files. If you want to write a report, this should not exceed two pages. Please remember to include the copyright/ source (e.g. the name of the person who created the image or, if you have used free stock material, the relevant link). If you are naming someone, please bear in mind that your report will be published, and get their permission in time.

15. By when and to whom do I have to send the report?
By the end of your project, we will send you a reminder email asking you to submit your report and providing you with all the necessary information (including the contact person). The report should be submitted no later than three months after the end of your project funding.

16. Can I apply more than once over the years?
Yes. Even if you have already applied for a project under the CfP2024 or CfP2025, you are welcome to submit a new application for the 2026 round. For 'repeat' applications, we recommend that you highlight new aspects of your idea in your application.

17. What happens if I cannot implement the project?
Please contact the SEA-EU office at your local university as soon as a challenge/problem arises in the implementation of the project. They may be able to offer advice and assistance. If the implementation is indeed no longer feasible, the funding will also have to be stopped; if it turns out that parts of a project could be completed, it will be reconsidered whether only parts of the project can be funded.